



**CENTRAL SACRAMENTO VALLEY
RESOURCE CONSERVATION & DEVELOPMENT AREA COUNCIL
P.O. Box 606 • 327 Fourth Street, Orland, CA 95963**

MINUTES

(Items to be followed through with are in bold.)

Date: Monday, September 13, 2004

Time: Called to Order at 9:10 a.m. by Gary Freeman, President

Place: CSV RC&D Area Council Office

I. Roll Call

A. Council Members

Gary Freeman, President and Glenn County Supervisor
Mike Yalow, Secretary/Treasurer and Mayor of Orland
Ernie White, Tehama County RCD
Christy Scofield, Vice President and Colusa County Supervisor
Claudia Martin, Business Resource Specialist, Tehama Local Development Corp.
Gary Evans, Colusa County RCD

B. Members Absent

Peter Jukusky, Colusa EDC
Ross Turner, Tehama County Board of Supervisors
D.C. Jones, Butte County RCD

C. Other Guests

Lin Brooks, Assistant State Conservationist for Field Operations, NRCS
David Rose, District Conservationist, NRCS
Steve Smith, District Conservationist, NRCS
Kate Symonds, Program Coordinator, North Coast RC&D
Larry Akin, Program Coordinator, Central Sacramento Valley RC&D
Kandi Manhart, Executive Assistant, Central Sacramento Valley RC&D

II. Posting of Meeting Agenda

Akin confirmed meeting notice was posted per Brown Act.

III. Approval of July 12, 2004 Meeting Minutes

White moved to approve the minutes with any noted corrections. Yalow seconded.
Approved unanimously.

IV. Approval of Invoice Payments

Manhart presented invoices on a handout. The invoices were: 1) Secretary of State for non-profit filing (\$20.00), 2) Pac Rim RC&D Annual Dues (\$150.00), and 3) PayChex for legal postings and report binder (\$78.44). Akin presented that Driver Alliant estimated \$1,140.30 for the annual insurance payment. Scofield moved to approve presented invoices. White seconded. Approved unanimously.

V. Approval of Employee Agreement Contract and Job Description

Yalow suggested this item be tabled until a later date, as there might be some discussion in the meeting that would change the documents. There was consensus to table item.

VI. Public Comment

none

VII. Partner Introductions and Reports

Brooks introduced the new North Coast RC&D Program Coordinator, Kate Symonds, to the Council. He also mentioned that Mendocino County has been officially annexed into the North Coast RC&D. Brooks said the NRCS Program Coordinators meeting in Eureka, Ca was successful in that Humboldt County expressed interest in joining Trinity RC&D; however, Del Norte County was not represented. Brooks noted that the servers in each office have been sent to priority in order to provide use. Lastly, he noted that the agreements for administration costs have been received from Chuck Bell, State Conservationist, NRCS, USDA.

Rose reported that Glenn County has had a successful EQUIP year and have even gained a few more contracts. Total funds equal \$1.2 million. He noted that there will be a local working group meeting that Wednesday. Their goal is to create a list of Glenn County “potential” projects with focused efforts. He noted that a Supervisor of Glenn County would be a viable addition to the meeting.

VIII. Facilitated Meeting to Discuss Council Responsibilities and Office Operations

Rose facilitated this portion of the meeting to gather input from council members. He asked questions, such as what can we do to help the Council, what the council member thought their barrier to the Council was, who should participate on the Council, etc.

An important part of the conversation was that a procurement of projects must be in place to accept new projects.

IX. Area and Annual Plans

The standing planning committee is Gary Freeman, Mike Yalow, Ernie White, and Christy Scofield.

Akin presented the need to update and incorporate Butte County into the Area and Annual Plans. He suggested having public involvement by holding a planning meeting in each county to determine needs and focus areas. Media will be involved in advertising the meetings. Discussion occurred on timing of year and best ways to reach people. Martin suggested having two meetings in each county, one spring and one fall. Freeman suggested

using a Council meeting as an outreach/planning meeting. Discussion continued. The Council will play it by ear and continue using current plans until a meeting schedule can be set; however, any option that provides for the most involvement is the most desirable.

X. AgInnovators

Yalow gave a brief discussion of the AgInnovator history for those who did not know about the project. He talked of the meeting in Sacramento, Ca and Eureka, Ca. Yalow expressed that the Eureka meeting was successful in that the NRCS will be giving a \$40,000 grant to the CARC&DC for this project. However, the CARC&DC will contract with the CSV RC&D to pilot the project for the State. Freeman confirmed that it falls directly in with outreach, which is one of the Association's goals. Yalow mentioned that this project is extremely time sensitive and that the Council may need to hire an additional employee, while the current employee focuses more on the project (increasing current employee schedule to 40 hours per week). Discussion occurred. White noted that Vikki Dawley from the Tehama RCD may be of assistance with grants. Martin noted that her concern was about employee's feeling towards the change. Manhart ("employee") expressed that she has worked hard on this project and feels that her heart is focused on seeing the project through while working full time. Martin noted that she feels comfortable with the Council member's opinions and final decisions. Further discussion occurred. A decision will be made at a later date.

IX. President's Report

President Freeman encouraged all Council members to attend the CARC&DC conference in Magalia, Ca. The dates are October 27, 28, and 29. The Association will be providing Councils a \$300 scholarship to Councils with two or more members attending. He also noted the Pac Rim conference will be in Chelan, Washington on September 26-29.

IX. Finance Committee Report

Yalow presented FY 2005 Budget and noted that it is a work in process and can be amended. He noted that the accounting system will be changing. Each grant will have a separate account. Martin noted that after reading the budget there are no County dues, which she will look into in Tehama County. It was moved by Evans to adopt the FY 2005 Budget. Martin seconded. Approved unanimously.

IX. Program Coordinator's Report

Akin provided a handout (contact office for further details). He reported that the Rural Roads Erosion Abatement grant has been expended, but was very well received. The Ag/Nature Tourism grant may be extended in order for the consultant to provide revision work. Also, the application for Butte County annexation has been officially approved; however, has been lost in Washington, D.C. Akin also discussed the CARC&DC conference and Butte County Fire Safe Councils generous \$10,000 grant to the Association. He noted that the Council will be receiving \$15,000 for operating expenses from NRCS.

XIV. Other Business/Unscheduled Matters

Akin asked the Council if they thought it would be in the Councils benefit to rent equipment to partners. The Council replied no, simply for the fact that NRCS funds the majority of the equipment.

XIII. Adjourn

Meeting adjourned by President Freeman at 1:00 p.m.

Respectively submitted,

Kandi Manhart, Executive Assistant