



**Central Sacramento Valley  
Resource Conservation & Development Area Council**  
P.O. Box 606 • 327 Fourth Street, Orland, CA 95963

**MINUTES**

**(Items to be followed through with are in bold.)**

Date: Monday, March 14, 2005

Time: Called to Order at 1:30 p.m. by Gary Freeman, President

Place: NRCS Service Center  
2 Sutter Street, Suite D  
Red Bluff, CA 96080  
(530) 527-3013

**I. Roll Call/Introductions**

**A. Council Members**

Gary Freeman, President and Glenn County Supervisor  
Mike Yalow, Secretary/Treasurer and Mayor of Orland  
Claudia Martin, Business Resource Specialist, Tehama Local Development Corp.  
Ernie White, Tehama County RCD  
D.C. Jones, Butte County RCD

**B. Members Absent**

Christy Scofield, Vice President and Colusa County Supervisor  
Ron Warner, Mayor of Tehama, Tehama County Board of Supervisors  
Mike Landini, Glenn County RCD  
Gilbert Ramos, Colusa County RCD  
Peter Jukusky, Colusa EDC

**C. Other Guests**

Andrea Casey, Colusa County, District Conservationist, NRCS  
David Rose, Glenn County, District Conservationist, NRCS  
Larry Branham, Tehama County, District Conservationist, NRCS  
Larry Akin, Program Coordinator, Central Sacramento Valley RC&D  
Kandi Manhart, Executive Assistant, Central Sacramento Valley RC&D

**II. Posting of Meeting Agenda**

Akin confirmed meeting notice was posted per Brown Act.

**III. Approval of January 10, 2005 Council Meeting Minutes & February 14, 2005 Executive Committee Meeting Minutes**

Yalow moved to approve the minutes as presented. White seconded. Approved unanimously.

#### **IV. Approval of Invoices for Payments**

Yalow presented two invoices: 1) final payment to FACTS for \$10,250.00 and 2) Creative Composition, Inc., for the republication of the agInnovators handbooks, in the amount of \$1,738.58. Yalow noted the agInnovators handbooks payment will be taken from the Great Valley Center – LEGACI grant, which will expend the grant. He also noted the FACTS materials are acceptable and final payment should be made; however, the Council should consider purchasing PageMaker 7.0 for ease of editing in the future. Akin noted that it may be a possibility to charge RC&D Councils, for CSV RC&D Council editing the materials as needed.

**Purchase of the software will be researched further.** White moved the Council accept the final product as delivered from FACTS and authorize release of final funds previously invoiced per the contract with FACTS, and authorize payment to Creative Composition, Inc. Jones seconded. Approved unanimously.

#### **V. Public Comment**

none

#### **VI. Partner Introductions and Reports**

Branham welcomed the Council to their location. He reported that Tehama County is not part of the Conservation Security Program (CSP) this year; however, will support other counties involved.

Jones reported that Butte County will be holding a CSP workshop on March 23 and that Hue Dang has been working extremely hard to publicize the program.

White noted there is a new subsidy for olives. The Farm Service Agency and Ag Commissioner has more detailed information.

Casey requested the Council help with a Colusa County Fairgrounds project grant search. The project is to eliminate flooding in the parking lot and other areas where flooding occurs. It has been noted as a safety hazard. Yalow noted he has examined the problem in previous years and said there is a high water table. Researched should be in depth before commitments are made. **Akin said he will work with Casey for a grant search.** Other grant opportunities may be the CTBG Feasibility Study Grant or the F&E Health and Safety Grant.

Rose no report.

#### **VII. Finalize and Adopt Council Policies and Procedures**

The Council mentioned no changes except to add table of contents. Document was approved in same motion as Bylaws.

#### **VIII. Finalize and Adopt Council Bylaws**

The Council noted two changes: 1) page 4, Article 5, B) instead of saying elected on an annual basis it should read every two years, and 2) delete Council Members on page 7, leaving only officers to sign. Martin thanked Yalow and Manhart for their hard work in drafting and finalizing both documents for the Council. Martin moved to approve the Policies and Procedures and Bylaws, with noted changes to be made. White seconded. Approved unanimously.

## **IX. President's Report and Comments**

President Freeman noted he attended the Legislative Conference in Washington, D.C. He said RC&D representation was successful, with over 300 attending Nationwide. The RC&D budget is a concern as the program is receiving only \$26 million in the proposed budget, half the normal budget. 189 RC&D Councils will be eliminated Nationwide. Pac Rim held a conference call March 4<sup>th</sup> to support the RC&D stance against the proposed budget. 42 RC&D supporters attended. The National Association of Resource Conservation and Development Councils (NARC&DC) goal is to receive 5,000 letters Nationwide to support full funding for RC&Ds. The NARC&DC signed a resolution with the National Association of Counties (NAC). President Freeman discussed his meetings to promote the RC&D program.

President Freeman reported the Great Valley Center will be downsizing in departments.

## **X. Program Coordinator's Report**

Akin handed out a report (please see report on file). Yalow suggested a letter of appreciation be sent to FACTS for final products. President Freeman, and Council, thanked Yalow for working to receive an editable product that is final.

Akin noted he met with Anne Bianchi, Education Outreach Director, Tehama County RCD, to set-up Ag/Nature Tourism workshops in Tehama County. The committee is set-up for the Ag/Nature Tourism Map, and they are working diligently to produce it by June 2005. Yalow asked if the **map will be able to be posted on the Internet. Akin believed so but will double check.**

He noted the CSV RC&D Council received two small grants for the agInnovators project. 1) \$10,000 from CARC&DC, and 2) \$5,000 from CARCD (which, the Council partnered with Glenn County RCD).

Akin noted he has been in contact with Maurice Penne in regards to obtaining a biomass grant.

He also mentioned that it would be beneficial if the Council had **grant proposals, "templates"**, sitting on the shelf ready to be submitted, for those short deadline grants. President Freeman noted methane generation plants in Glenn County should be looked at, since they have many dairies.

Akin presented a quote to re-print the CSV RC&D brochures (to add Butte County). The cost will be approximately \$123 for 1,000 re-prints. **The Council agreed they should be re-printed.**

CARC&DC will be having their Spring Legislative Conference April 27, 28, 29 in Sacramento, CA at the Radisson Hotel. Attendance is encouraged, since funds are available in the budget.

Akin distributed new maps, one of the CSV RC&D area and one of the California RC&D areas.

Akin noted that a Microsoft product – Project Management 2003 – may be in best interest of the Council to track grants. President Freeman noted a service on the internet for approximately \$25 per month. **He will forward information to Manhart.**

#### **XI. agInnovators Grant Update**

**Yalow noted Manhart has created an Outreach Group List; however, will distribute it when it is final.** He noted the agInnovators handbooks have been re-produced, special “help” cards for the Website have been created for distribution, and additional funding should be researched. Yalow mentioned the agInnovators will be sharing a display with NRCS at the Great Valley Center Conference on May 11 and 12. Manhart will be watching the booth. Rick Krepelka and Bill Burrows will present the agInnovators Network at a workshop.

#### **XII. Financial Report**

Yalow noted the checking account is low and **funds should be requested from the NRCS, US Forest Service Grant, and CARC&DC agInnovators grant. Manhart will work with Akin to submit requests. Yalow asked Akin and/or President Freeman for timelines and figures of CARC&DC grant funds that will be coming to the Council.** He also mentioned the taxes are being completed by Kelly Dobbins, CPA, and she recommends the Council switch to Quick Books Pro in October 2005. The Council agreed and suggested taking funds from discretionary monies to purchase. **Yalow also noted letters and invoices for dues should be sent as soon as possible for next year. A follow up with Tehama County is needed for this years dues.** Yalow noted the US Forest Service Ag/Nature Tourism Grant is closed, as well as the Great Valley Center – LEGACI Grant. A final report is needed for the LEGACI Grant.

#### **XIII. Other Business/Unscheduled Matters**

President Freeman noted the importance of attendance and suggested Council Members encourage their alternates to attend if they are unable to; and, if there is no designated alternate please locate one.

President Freeman mentioned his involvement with NACO.

#### **XIV. Adjourn**

Meeting adjourned by President Freeman at 4:10 p.m.

Respectively submitted,

Kandi Manhart, Executive Assistant