



**Central Sacramento Valley
Resource Conservation & Development Area Council**
P.O. Box 606 • 327 Fourth Street, Orland, CA 95963

EXECUTIVE COMMITTEE MEETING MINUTES

(Items to be followed through with are in bold.)

Date: Monday, August 8, 2005

Time: Called to Order at 1:02 p.m. by Gary Freeman, President

Place: CSV RC&D Area Council Office

I. Roll Call

A. Council Members

Gary Freeman, President and Glenn County Supervisor
Christy Scofield, Vice President and Colusa County Supervisor
Mike Yalow, Secretary/Treasurer and Mayor of Orland
Ernie White, Tehama County RCD

B. Other Guests

Larry Akin, Program Coordinator, Central Sacramento Valley RC&D, NRCS
Kandi Manhart, Executive Assistant, Central Sacramento Valley RC&D

II. Posting of Meeting Agenda

Akin confirmed meeting notice was posted per Brown Act.

III. Financial Report / Miscellaneous

Yalow presented an invoice for the USFS Map Grant for Spartacus 5 in the amount of \$2,236.00. White moved to pay invoice from Spartacus 5 in the amount of \$2,236.00. Scofield seconded. Approved unanimously.

Yalow noted \$329.00 was transferred from the general fund checking account to the restricted fund checking account in order to pay for the Spartacus 5 invoice; it was then transferred back into the general fund checking account because it was not needed. Yalow noted the accountant said this can not happen again. No transfers, then transfers back will be made again, for auditing purposes.

Yalow also noted the Council can not supplement grant work with other grant funds.

Yalow requested a list from Akin detailing restricted products that can not be purchased with NRCS funds.

Yalow also noted grant 2-252 is now closed and all funds have been expended. However, the Council is currently waiting for the final request of \$598.25.

Yalow reported an invoice from Creative Composition in the amount of \$111.00 has been paid. The invoice was for imprinting Butte County on the Council's brochure and was previously voted on. Also, he presented an invoice for Pac Rim dues in the amount of \$150.00. Yalow asked Akin if NRCS funds could pay for the dues. Akin confirmed it is ok.

Yalow read the checking account balances:

General Fund	\$10,337.14	
Restricted Fund	\$3,325.43	(\$2,236.00 Spartacus 5 invoice / \$1,089.43 agInnovators 4-472)

Yalow asked the Council how they wanted to pay for personnel time being spent on the USFS Map Grant. The Executive Committee discussed the topic. The funds will be expended through the agInnovators 4-472 grant. Akin confirmed that he is working with Jim Kocsis, NRCS to amend the grant from \$40,000 to \$65,000. Akin read the amendment language. The Executive Committee confirmed the language is appropriate. It was noted \$3,750 was allocated, at the last Full Council meeting, for the map project.

Yalow reported QuickBooks for Non-Profits is on the computer and he and Manhart will be meeting with the accountant (Kelly Dobbins) to discuss the records.

Yalow explained that \$5,989.13 was transferred from the restricted fund checking account to the general fund checking account for the compilation of administration fees and sponsorship dues over the past three years. It was noted Orland and Colusa County approved dues for 2006. Scofield moved the transfer of \$5,989.13 from the restricted fund checking account to the general fund checking account was appropriate to separate the restricted and general funds. White seconded. Approved unanimously.

Manhart noted one last financial obligation the Council will have to incur if they obtain SBCglobal DSL. The extra cost is \$11.00 per month (\$132.00 per year) for a phone line service. White moved to accept the financial obligation of \$132.00 in order to have DSL service. Scofield seconded. Approved unanimously.

V. Adjourned

Meeting adjourned by President Freeman at 1:32 p.m.

Respectively submitted,

Kandi Manhart, Executive Assistant