



**CENTRAL SACRAMENTO VALLEY  
RESOURCE CONSERVATION & DEVELOPMENT AREA COUNCIL  
P.O. Box 606 • 327 Fourth Street, Orland, CA 95963**

**EXECUTIVE COMMITTEE MEETING MINUTES**

**(Items to be followed through with are highlighted in blue.)**

**Date: Monday, June 14, 2004**

**Time: Called to Order at 9:00 a.m. by Gary Freeman, President**

**Place: CSV RC&D Area Council Office**

**I. Roll Call**

**A. Council Members**

Gary Freeman, President and Glenn County Supervisor  
Christy Scofield, Vice President and Colusa County Supervisor  
Mike Yalow, Treasurer and Mayor of Orland  
Ross Turner, Tehama County Board of Supervisors  
Ernie White, Tehama County RCD

**B. Other Guests**

Larry Akin, RC&D Coordinator, Central Sacramento Valley RC&D  
Kandi Manhart, Executive Assistant, Central Sacramento Valley RC&D

**II. Posting of Meeting Agenda**

Akin confirmed meeting notice was posted per Brown Act.

**III. Approval of May 10, 2004 EC Committee Meeting Minutes**

Turner moved to approve the minutes as presented. White seconded. Approved unanimously.

**IV. Payment of Invoices**

President Freeman presented one invoice for a power strip and electrical cord. Turner moved to approve all presented invoices. White seconded. Approved unanimously.

**V. Employee Handbook and Employee Agreement**

Yalow presented the revised Employee Handbook. He noted that [a part on page 13 \[A. Vacation, Illness and Leave, 1. General Leave\]](#) be re-looked at and the council possibly [obtain legal advice](#) because the item is contradicting. Tuner suggested the employee be entitled to personal necessity days. The document will be re-visited and then put on the July agenda.

Also, Yalow noted a 501.c.3 may have an employee and not be legally bound to providing benefits; however, there must be a memorandum of understanding between the council and the employee.

#### **VI. Ag/Nature Tourism Grants and Ag Innovator Effort**

Yalow mentioned that Lin Brooks, NRCS, Carolyn Ratto and Orion Fulton, GVC, Bill Burrows, Burrows Ranch, He, President Freeman, Akin and Manhart, CSV RC&D have a meeting scheduled for June 15, 2004 at 2:30 p.m. in Orland, CA. Yalow explained how the purpose of the meeting is to discuss the NRCS server (ML350), located in the CSV RC&D office, and the benefits that may come from using this as part of the Ag Innovator effort. He also handed out an *Article I. Consideration of Requirements* handout as an outline. Scofield noted that the networking, and Homeland Security Act, would go hand-in-hand with each other, since the website may contain information on where to go if there are issues on the land. Akin confirmed that RC&D's are designed to serve its communities. President Freeman also noted that having a central networking location would have benefited the CARC&DC efforts in helping with a new grant. Akin suggested using the server as a pilot demonstration; however, he did mention that the use of the server is ultimately up to NRCS and Homeland Security requirements.

The Council is in full support of the Ag Innovator effort.

Akin presented the status of the ag/nature tourism grants. He noted that there is \$5,000 left from the Forest Service grant which will be delegated to administration support and supplies. He also noted there is no problem with meeting the \$4,000 match. The GVC grant will be helping to pay for the [postcard mailing](#), which will be sent out soon; the approximate cost, is \$600 for 5,000 postcards. To mail them it will cost 0.19 for 250 or more in one bundle mailing. Akin also noted that the Council did receive a \$15,000 grant, from the Forest Service, to create an ag/nature tourism brochure. [Akin and Yalow will meet with Jeff Rodriguez, Central Coast RC&D to discuss the brochure.](#)

Akin noted that the Council did not receive the Olive Fruit Fly grant.

#### **VII. GVC: Green Infrastructure Grant**

President Freeman noted that he was asked to sit on the Green Infrastructure Advisory Committee. The Great Valley Center (GVC) received this grant to work on the project in the Colusa, Glenn, Tehama, Butte and Lake Counties. The CSV RC&D will receive approximately \$1,000 for support. Green infrastructure concerns building codes, biomass, electricity, etc.

#### **VIII. Financial Report**

Yalow presented the financial report.

#### **IX. Miscellaneous**

President Freeman noted that the CARC&DC Fall Conference will be October 27, 28, 29, 2004 in Paradise, CA. The hotel location is the Comfort Inn, while the meetings will be held at the Paradise Pines Golf Course.

President Freeman also confirmed that the sponsorship letters have been mailed out.

Akin mentioned that the Constructing and Maintaining Ranch and Rural Roads workshop in Maxwell, CA was a success with 36 people attending. The next workshop will be July 28<sup>th</sup> and 29<sup>th</sup> in Orland, CA.

Akin also noted that Gridley has interest in joining the RC&D.

**X. Adjourn**

Meeting adjourned by President Freeman at 9:00 a.m.

Respectively submitted,

Kandi Manhart, Executive Assistant