



**CENTRAL SACRAMENTO VALLEY
RESOURCE CONSERVATION & DEVELOPMENT AREA COUNCIL
P.O. Box 606 • 327 Fourth Street, Orland, CA 95963**

EXECUTIVE COMMITTEE MEETING MINUTES

(Items to be followed through with are highlighted in blue.)

Date: Monday, May 10, 2004

Time: Called to Order at 8:00 a.m. by Gary Freeman, President

Place: CSV RC&D Area Council Office

I. Roll Call

A. Council Members

Gary Freeman, President and Glenn County Supervisor
Mike Yalow, Treasurer and Mayor of Orland
Ross Turner, Tehama County Board of Supervisors
Ernie White, Tehama County RCD

B. Members Absent

Christy Scofield, Vice President and Colusa County Supervisor

C. Other Guests

Jose Ascencio, Hispanic Chamber of Commerce President
Larry Akin, RC&D Coordinator, Central Sacramento Valley RC&D
Kandi Manhart, Executive Assistant, Central Sacramento Valley RC&D

II. Posting of Meeting Agenda

Akin confirmed meeting notice was posted per Brown Act.

III. Closed Meeting: Personnel Matter

Discussion occurred.

IV. Approval of March 8, 2004 EC Committee Meeting Minutes

Turner moved to approve the minutes as presented. White seconded. Approved unanimously.

V. Sponsorship Vacancies and Fees Collection

President Freeman noted that Glenn County will be paying a sponsorship fee and encourages Colusa and Tehama Counties to pay their fee. Akin confirmed that Butte County is waiting to pay their fee until officially annexed into the CSV RC&D. President Freeman noted that [a letter should be sent to Ross Turner, Chairman of Tehama County Board of Supervisors with a cc to the Board Members and the County Administration.](#) Yalow noted that he took this issue to the City of Orland and they are hesitant in paying

fees, because the Councils lack of effort to complete a grant search request received from the Recreation Director. Akin replied that the CSV RC&D has no set policy in receiving grant requests and they are unable to use Grant Station in order to search for grants online. President Freeman suggested that [Akin contact the National office and sign up for the special Grant Station is offering \(\\$299\)](#). Akin said once the Council has access to Grant Station and a grant request policy in place, the Council will be more capable of searching for grants. Discussion occurred. [Turner suggested Akin, Yalow, and City Manager meet to resolve the conflicting matter.](#)

Yalow mentioned that Gerald Willis, Special Assistant to the Chief, USDA, NRCS, may also have grant monies to consider applying for. Also, there is a need for [high speed internet access](#). Akin noted that NRCS will most likely pay for the new access, however it may take time. Item will be discussed at a later time.

Turner moved to adopt the Sponsorship Fee Schedule as presented. Yalow seconded. Approved unanimously.

VI. Activities of Council Sponsors on behalf of the CSV RC&D

Akin noted this item is linked to the Balanced Scorecard utilization. He mentioned that there are no records being kept of Council members working on the grants; therefore, he recommends [logging time on the Volunteer Time Tracking form](#). White noted that the Tehama RCD works with Sunflower CRMP. He asked if that should be accounted for. The reply was yes. Yalow asked a question about the strategies in the Balance Scorecard and how he is suppose to record his time. Akin replied that the Council works together in these strategies, therefore any time spent on the strategies should be accounted for. Akin noted that it may be as simple as bullet points. President Freeman noted that accounting for what is being accomplished is extremely important for matching.

Yalow presented that he had outreach ideas for the ag/nature tourism project if there are still funds left, however he will discuss it at the regular business meeting.

VII. Balanced Scorecard Utilization

This was discussed in VI.

VIII. Time Tracking Reports for Grant In-kind Requirements

Akin recommended that the Executive Assistant contact each Council member every month in order to log volunteer time. [Manhart will call each member the first Monday of every month](#). The CARC&DC and Pac Rim Conference count as volunteer time, as well as all committee work (business meetings do not apply).

IX. Miscellaneous

President Freeman noted that the reorganization of the Western Region of NRCS is mapped out. Office locations they will be looking at are Greensburg, North Carolina, Fortworth, Texas, and Portland, Oregon.

President Freeman also noted the Chief of NRCS wanted to take Development out of the RC&D; however, the National organization lobbied to keep Development in the name. The

Secretary of Agriculture also fought to keep Development in the name. Result: development is staying.

The Executive Committee will recommend increasing the Executive Assistant's position salary by \$1.50 per hour and add another day to the schedule, totaling 32 hours per week, at the Full Council meeting.

X. Adjourn

Meeting adjourned by President Freeman at 8:55 a.m.

Respectively submitted,

Kandi Manhart, Executive Assistant