



**Central Sacramento Valley
Resource Conservation & Development Area Council**
P.O. Box 606 • 327 Fourth Street, Orland, CA 95963

EXECUTIVE COMMITTEE MEETING MINUTES

(Items to be followed through with are in bold.)

Date: Monday, April 11, 2005

Time: Called to Order at 1:00 p.m. by Gary Freeman, President

Place: CSV RC&D Area Council Office

I. Roll Call

A. Council Members

Gary Freeman, President and Glenn County Supervisor
Christy Scofield, Vice President and Colusa County Supervisor
Mike Yalow, Secretary/Treasurer and Mayor of Orland
Ernie White, Tehama County RCD

B. Other Guests

Maurice Penna, Landowner
Larry Akin, Program Coordinator, Central Sacramento Valley RC&D, NRCS
Kandi Manhart, Executive Assistant, Central Sacramento Valley RC&D

II. Posting of Meeting Agenda

Akin confirmed meeting notice was posted per Brown Act.

III. Payment of Outstanding Invoices

Yalow noted there were no invoices to be paid.

IV. Council Recruitment Efforts

a. Northern California Hispanic Chamber of Commerce

Akin mentioned that Jose Ascencio, from the California Hispanic Chamber of Commerce, is sending the Council a letter stating the Chamber would like to become a sponsor of the Council, and he would like to be the representative. A project that he has in mind is to create a bilingual communication-Website for small businesses. Scofield thought there were Websites already designed to translate English versions to other languages; however, it is a good idea if there aren't.

b. Native American Tribes

Akin noted that he met with the Enterprise Rancheria Tribal Council and said they will be doing a presentation at the CARC&DC Spring Legislative Conference in Sacramento, CA. Discussion occurred about the other tribes in the area and how to encourage their involvement. Akin noted that NRCS has a liaison that can benefit the Council.

President Freeman noted that the Butte County Fire Safe Council expressed interest in becoming a sponsor.

V. Review Existing Grants and Activities, with Budget Implications

Akin reviewed the grant status with the Council. He explained that NRCS Grant 2-252 (Operating Grant) had expired, but put in to extend it until September 30, 2005. A request of \$4,000 was also mailed in. **He noted that he and Manhart will be making a Funds Request Timeline for the office. Reports due will also be shown on the calendar.** Akin noted that funds should be requested every month to comply with the deliverables.

Yalow noted the Council needs an easier method of keeping track of grant finances and deliverables. He suggests QuickBooks for non-profits. The Executive Committee agreed to go ahead and purchase the software, using discretionary funds.

Yalow noted the Great Valley Center – Legaci grant is complete. A final report needs to be submitted.

VI. Develop Strategies for Grant Procurement in 2005

a. Forest Service Economic Recovery Grants

Akin noted there is a call for proposals from the Economic Recovery Program – United State Forest Service. The amount you can request is \$10-25,000 and is due May 6, 2005 Yalow noted the City of Orland has requested the CSV RC&D write a grant pertaining to the community. Akin noted that he will be working with the Colusa County Fairgrounds and RCD to create a proposal. He will also be creating a proposal to print additional ag/nature tourism maps. Akin will also work with Penne to create a biomass proposal. Manhart suggested a grant be written to put the ag/nature tourism map interactively on the internet.

Penna discussed his involvement in biomass. He is willing to donate land to experiment with the generation of heat to evaporate brines. He said that olive pits and almond shells can also be used. Some of the issues it may resolve is water quality and landfill issues. Akin said that Penna is well informed of the process and method to obtain positive outcomes and that a larger grant should be sought with technical expertise behind the proposal; however, this project is worth going for.

b. Other Sources

Department of Energy

California Integrated Waste Management

Regional Association of Counties

Grant Station – NRCS – President Freeman noted that he believes they are offering a couple of months free of charge.

c. Possible Candidates

- Grant assistance requests from Glenn and Colusa Counties

The Council discussed the proposals they have received.

Concerning the request for grant searching for the Glenn County, Cooperative Extension they are not able to do so. The requests

must be project oriented, not for staff salaries. **Akin agreed he would draft a letter in that regards. As well as the other requests the Council has received.**

VII. Miscellaneous

President Freeman noted that he will pass out and allocate time for the Council members to fill out their Volunteer Forms. It is important for match.

President Freeman noted that letters must be sent to Tehama and Butte Counties for past due sponsorship fees, and the 2006 letters and invoices should be sent out immediately.

President Freeman also requested that the Council members send RC&D support letters to the NARC&DC in regards to the proposed budget cut, by Friday.

XIII. Adjourned

Meeting adjourned by President Freeman at 3:15 p.m.

Respectively submitted,

Kandi Manhart, Executive Assistant