



**CENTRAL SACRAMENTO VALLEY
RESOURCE CONSERVATION & DEVELOPMENT AREA COUNCIL
P.O. Box 606 • 327 Fourth Street, Orland, CA 95963**

EXECUTIVE MEETING MINUTES

Date: Monday, December 8, 2003

Time: Called to Order at 8:05 a.m. by Mike Yalow

Place: CSV RC&D Area Council Office

I. Roll Call

A. Council Members

Gary Freeman, President and Glenn County Supervisor
Mike Yalow, Treasurer and Mayor of Orland
Ernie White, Tehama County RCD
Ross Turner, Tehama County Supervisor

B. Members Absent

Christie Scofield, Vice President and Colusa County Supervisor

C. Other Guests

David Rose, District Conservationist, Willows Service Center
Larry Akin, RC&D Coordinator, Central Sacramento Valley RC&D
Kandi Manhart, Executive Assistant, Central Sacramento Valley RC&D

II. Posting of Meeting Agenda

Larry Akin confirmed meeting notice was posted per Brown Act.

III. Approval of August 11, 2003 Meeting Minutes

Ross Turner moved to approve the minutes of the as presented. Ernie White seconded. Approved unanimously. Mike Yalow abstained.

IV. Recommend for Approval D and O Insurance Option

Akin presented a quote from Beehive Insurance for D and O insurance. The approximate cost would be \$958. This includes \$1 million individual coverage and \$2 million aggregate coverage. Turner moved to take action in getting the D and O insurance for the CSV RC&D Council. White seconded. Approved unanimously.

V. Review of Council finances for Full Meeting

Yalow suggested the Council obtain a Tri Counties Bank Visa Business Card. The card allows three signatures. Akin discussed the importance of the card. Turner suggested that there be only one card and kept in the office. The card should be in

the Central Sacramento Valley RC&D Area Council name. He added that it would be advantageous if Council members could take the card to conferences for unexpected expenses. Akin reminded the committee that there must be policies written for use of the card. Yalow moved to bring this item to the Council's approval. Turner seconded. Approved unanimously.

Turner added that identification cards be issued to the Council members. Committee agreed. Kandi Manhart will design and distribute them.

VI. Grant Station (Recommendation to full Council)

Akin suggested the need for obtaining grants. He presented a method of doing so through Grant Station. The subscription costs are: \$399 per year for general use or \$599 per year for Grant Station Pro. However, the Council is able to use three free trials before making a commitment. The executive committee came to the consensus that we should use the three trials before deciding to subscribe.

VII. Public Comment

David Rose expressed his ideas about the CSV RC&D being involved with an EQUIP project. Turner suggested that Rose attend the county board meetings to bring the idea to them since the counties vary greatly. Discussion followed.

VIII. Adjourn

Meeting adjourned by Freeman at 8:50 a.m.

Respectively submitted,

Kandi Manhart, Executive Assistant